

Hutton Community Fellowship  
Zoom meeting 12.12.2021 2.pm.

1. Present

Chris Miles. John Galt. Sophie Dupre. Theresa Parker.  
CM: Chair. TP: Treasurer. SD: Notetaker.

2. Apologies. Liza Pern.

3. Election of Office Bearers. All existing post holders agreed to continue in post.

4. Boreland Village Hall funding enquiry. The Hall Committee has approached HCF with an enquiry as to whether it is possible for them to apply for 3 years running costs as one application and which recurrent expenditure the Fellowship might support. HCF needs to agree how to respond. We need to bear in mind that SPR asked a number of questions about the support for the Hall given this year. That correspondence has suggested that in normal times ongoing running costs would be expected to be met by income. The current exceptional circumstances may make it acceptable to support the full hall running costs. Going forward we would expect funds applied for to demonstrate why they are needed on an annual basis. There are new costs (cleaner, grass cutting) in their email that could be applied for. It was agreed that the matter needed clarity and the Hall Committee will be invited to the next HCF meeting to discuss the point. **CM to communicate these points to the Hall Committee.**

5. Christmas Hampers. Residents were invited to attend the AGM on 05.12.2021 and/or collect a Christmas Hamper from the committee in the Hall car park. Covid restrictions precluded the use of the Hall. Over 40

hampers were collected though few residents stayed for hot drinks and mince pies as it was cold and dark. The committee hope to have a social gathering in December 2022 for a Hamper Party. Big thank you to John, Jan, Gemma and co who put the hampers together. The residents address list was not complete. ACTION: JG and TP will update the list. TP will store it. The list includes several residents from out with the parish boundary who are active supporters of the community eg from the Fingland area. They received hampers last year and their inclusion has been agreed with SPR.

6. Risk Assessment. HCF Insurance is due for renewal. £209.31 is quoted. £5 increase on 2021. The assessor had asked for a Risk Assessment document. CM reviewed risks and gave the committee a draft copy to approve.

This brought up 3 points for discussion.

- a. Swing. CM has visually inspected it and reports that it may need some repairs. Might HCF get a professional to inspect and advise. Funds for a range of play equipment was briefly discussed. **Sophie said she would try to ask the Council for help with getting an inspection.**
- b. Strimmer. No action had been taken on this. HCF had agreed it is not in the position to manage training, maintenance and out loans. It was decided to offer the strimmer to either the Hall or the local resident who maintains the Mountain Bothy as a volunteer, for the nominal fee of £1. The Hall will be given the offer first. **John Galt agreed to check whether either are interested.**

c. Privacy Policy. We agreed a statement about how we deal with peoples personal details a while ago. This may need to be refreshed. **CM will look it out and share with Theresa.**